

# **EXECUTIVE DIRECTOR LAGRANGE COUNTY COMMUNITY FOUNDATION**



**The LaGrange County Community Foundation is seeking an outstanding professional to fill the position of Executive Director.**

## **Essential Duties & Responsibilities**

- Serve as the principal advisor to the board in its efforts to achieve Foundation goals.
- Develop short- and long-term strategic planning efforts with the board.
- Provide leadership in the community to help further the goals of the foundation.
- Oversee the programs and operations of the Foundation.
- Oversee the financial operations and ensure effective allocation of Foundation resources.
- Make the community aware of the Foundation's mission and value as a community resource.
- Establish a plan to attract funds to the Foundation.

## **Qualifications**

- Demonstrate a visionary knowledge and ability to operate a philanthropic organization.
- Possess excellent interpersonal skills, including exemplary oral and written communication skills.
- Be of high moral and ethical character.
- Possess a positive attitude and ambitious drive while maintaining the flexibility to spur collaboration among organizations.

**In addition to the Executive Director, LCCF employs two-full time and two-part time staff members. LCCF offers a competitive salary and benefits plan.**

**Resumes and cover letters should be submitted via e-mail by  
November 9, 2018**

**[hr@lccf.net](mailto:hr@lccf.net)**

**[www.lccf.net/careers](http://www.lccf.net/careers)**